

## 3.1 Prerequisites

### 3.1.1 Adoption by the Local Governing Body

On the recommendation of the GRADD Hazard Mitigation Council, the GRADD Board of Directors passed a resolution on October 12, 2005, to adopt the original GRADD Hazard Mitigation Plan.

Following the plan update process, the Council endorsed the GRADD Hazard Mitigation Plan update, and on \_\_\_\_ \_\_\_\_, 2010, the GRADD Board of Directors passed a resolution to adopt the plan update.

These resolutions are included as an appendix to the plan update.

### 3.1.2 Multi-Jurisdictional Plan Update

The following table summarizes the jurisdictions that formally adopted the original GRADD Hazard Mitigation Plan and the plan update.<sup>1</sup>

**3.1.2 Table 1**

<b>Jurisdiction</b>	<b>Original Plan Adoption</b>	<b>Plan Update Adoption</b>
Daviess County	8/4/2005	
Owensboro	9/20/2005	
Whitesville	8/3/2005	
Hancock County	8/8/2005	
Hawesville	9/13/2005	
Lewisport	8/18/2005	
Henderson County	8/2/2005	
Corydon	8/4/2005	
Henderson	8/9/2005	
Robards	9/14/2005	
McLean County	9/14/2005	
Calhoun	8/9/2005	
Island	9/12/2005	
Livermore	10/13/2005	
Sacramento	9/6/2005	
Ohio County	9/27/2005	

<sup>1</sup> At this time, GRADD communities have not formally adopted the GRADD Hazard Mitigation Plan update. All communities are expected to adopt the plan, and Table 1 will be completed prior to final plan submission to FEMA.

<b>Jurisdiction</b>	<b>Original Plan Adoption</b>	<b>Plan Update Adoption</b>
Beaver Dam	8/8/2005	
Centertown	8/8/2005	
Fordsville	8/8/2005	
Hartford	7/28/2005	
McHenry	8/22/2005	
Rockport	8/11/2005	
Union County	8/23/2005	
Morganfield	9/22/2005	
Sturgis	8/8/2005	
Uniontown	8/8/2005	
Waverly	10/4/2005	
Webster County	8/8/2005	
Clay	9/13/2005	
Dixon	8/8/2005	
Providence	9/6/2005	
Sebree	8/1/2005	
Slaughters	8/2/2005	
Wheatcroft	7/16/2005	

All resolutions are included as an appendix to the plan update.

### **3.1.3 Multi-Jurisdictional Participation**

#### **A. Participating Jurisdictions**

For the original GRADD Hazard Mitigation Plan, a jurisdiction had to meet two criteria to be considered a planning participant:

1. The Appointment of a representative to the GRADD Hazard Mitigation Council.
2. Participation in the development of local or regional projects to be included in the plan.

These criteria remained the same for the plan update process.

#### **B. GRADD Hazard Mitigation Council Membership**

Each jurisdiction (city and county) in the GRADD region was invited to appoint a representative to the Council at the time of the original GRADD Hazard Mitigation Plan

development. Whenever requested, GRADD staff offered recommendations on potential appointees, in order to structure a council with a broad variety of backgrounds and experience. Members included a county judge/executive, several mayors and city council/commission members, a city engineer, a road department supervisor, a property valuation administrator, several county emergency management directors, fire chiefs, police chiefs, a planning and zoning representative, and a superintendent of public works.

Jurisdictions and appointed members formalized their participation by signing a Memoranda of Agreement (MOA) with GRADD. A chart documenting the jurisdictions that signed an MOA is included in Section 3.2.5 of the plan update. Copies of the actual MOAs can be obtained from the GRADD office.

Council membership for the update to the GRADD Hazard Mitigation Plan changed slightly, especially given the number of newly elected officials and transitions in city and county personnel that occurred following the development of the original plan. To capture these changes, GRADD staff distributed a Membership Designation Form to each city mayor and county judge/executive. The GRADD Hazard Mitigation Council agreed during a meeting conducted in February 2010 that the Membership Designation Form should replace the Memorandum of Agreement process used during the development of the original plan. Passage of the MOA was not required for participants, making it difficult to determine its effect on membership and participation. The Membership Designation Form reflects the ease and openness of Council participation. Additionally, the GRADD Hazard Mitigation Council Bylaws allow county representatives to represent the interests of 6<sup>th</sup> class cities. For the plan update process, the Cities of Dixon, Slaughters, and Waverly took advantage of this stipulation.<sup>2</sup>

During the first GRADD Hazard Mitigation Council meeting, McLean County Judge/Executive Larry Whitaker was elected as Council Chairman. At the same time, the Council organized two geographical subcommittees, dividing the region based on those counties situated east of the Green River and those situated west of the Green River. The East Subcommittee (including Daviess, Hancock, McLean, and Ohio Counties) and the West Subcommittee (including Henderson, Union, and Webster Counties) elected their own chairmen who serve as vice chairmen of the Council, in accordance with Council Bylaws.

With the start of the plan update process, one Council officer changed while all others remained the same. The Council decided to continue with the East and West Subcommittee meetings, based on the productivity and successes of these groups in the development of the original plan.

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<sup>2</sup> This is accurate as of the end of June 2010. There is the chance that additional GRADD communities will allow a county-level representative.

Below is a current listing of Council officers and Table 1 provides the current Council membership:

Chairman: Larry Whitaker, McLean County Judge/Executive

East Subcommittee Chairman: Charlie Shields, Ohio County Emergency Management Director

West Subcommittee Chairman: Jeffrey Kelley, Webster County Property Valuation Administrator

### 3.1.3 Table 1<sup>3</sup>

<b>GRADD Hazard Mitigation Council Membership</b>		
<b>Jurisdiction</b>	<b>Designated Member</b>	<b>Position</b>
Daviess County	Walter Atherton	Deputy Director, Emergency Management
Owensboro	Joe Schepers	City Engineer
Whitesville	Dan Kramer	
Hancock County	Rick Montague	Emergency Management Director
Hawesville	K.C. Head	Deputy City Clerk
Lewisport	Brent Wigginton	City Administrator
Henderson County	William Hubiak	
Corydon	Gloria Mills	City Clerk
Henderson	Daniel Froehlich	
Robards		
McLean County	Larry Whitaker	Judge/Executive
Calhoun	David Rickard	
Island	Charlie Strole	Mayor
Livermore	Lance Wilson	Assistant Mayor
Sacramento	Betty Howard	Mayor
Ohio County	Charlie Shields	Emergency Management Director
Beaver Dam	Mary Wallace	City Clerk
Centertown	Pat Kessinger	City Clerk
Fordsville	Phyllis Farmer	City Clerk
Hartford	Brenda McDaniel	City Clerk
McHenry		

<sup>3</sup> This Council membership list is current as of June 2010.

<b>GRADD Hazard Mitigation Council Membership</b>		
<b>Jurisdiction</b>	<b>Designated Member</b>	<b>Position</b>
Rockport		
Union County	Vernon Martin	Emergency Management Director
Morganfield	Earl Woods	Fire Chief
Sturgis	Michael Russelburg	
Uniontown	Jennifer Buckman	City Clerk
Waverly		
Webster County	Jeffrey Kelley	Property Valuation Administrator
Clay	Jeremy Moore	Fire Chief
Dixon		
Providence	Jamie Harkins	Assistant Director of Public Works
Sebree		
Slaughters		
Wheatcroft		

**C. GRADD Hazard Mitigation Planning Staff**

Planning staff from the Green River Area Development District assisted with the original Hazard Mitigation Plan and remained involved with the coordination and preparation of the plan update process. The primary staff members involved include:

- Joanna Davis, Associate Director for Community and Economic Development
- Pete Conrad, Infrastructure Planner
- Misty Sampson, Local Government Analyst
- Lance Talmadge, GIS/GPS Specialist
- Cyndi Isbill, Support Services Technician

**D. Process Participation**

GRADD Staff initiated the initial planning process in accordance with the FEMA *Getting Started How-to-Guide*. Each jurisdiction in the region had an opportunity to designate a representative to participate with the Hazard Mitigation Council, which ultimately took on the role of overseeing plan development. During the very first Council meeting, members reviewed 44CFR 201.6.

The full Council divided into two subcommittees, both of which included knowledgeable and interested individuals from every jurisdiction. The East and West Subcommittees assessed and recommended revisions to the Risk Assessment and Mitigation Strategy sections of the plan. In general, Subcommittee meetings, because they were smaller,

provided the most opportune forums for pursuing detailed plan revisions and analysis, before presenting everything to the full Council for consideration and endorsement. Subcommittee meeting minutes are maintained at the GRADD office and available upon request.

Participation for the update process worked in much the same way. GRADD staff met with county EM Directors to devise a strategy for the update and to gather preliminary information on the region’s needs. Less than a month later GRADD staff conducted a Kickoff Meeting for Council members and stakeholders to initiate the plan update process. Several local meetings, conducted at both the city and county levels, followed. Full Council meetings were regularly scheduled throughout the plan update process, and the continuation of Subcommittee meetings proved instrumental with the accomplishment of in-depth reviews of specific plan sections.

All plan related meetings were open to the public, and future meetings will remain open to the public. Public notices with full meeting details are published in the newspaper with the widest circulation in each county, at least one week prior to each meeting. Tear sheets are on file at the GRADD office. Additionally, notices for all meetings were posted on the GRADD website and on community websites whenever possible.

**E. Public Meetings**

Two public meetings were held during the drafting process for the original GRADD Hazard Mitigation Plan. These meetings, conducted on March 16, 2004, and June 15, 2004, offered the public an opportunity to review and comment on the plan at various stages of its development. In addition to notices published in local newspapers, Council members and interested parties distributed fliers and posted them in public buildings such as courthouses, city halls, Emergency Management offices, and libraries. An example of the flyer, along with more specific meeting details, can be found in Section 3.2 of the plan update.

For the plan update, all Council and Subcommittee meetings were open to the public. A formal public meeting was conducted on \_\_\_\_\_, 2010, for the review of the initial draft of the plan update.

**F. Meeting Notice Documentation**

The following meetings were held during the planning process for the original plan:

**3.1.3 Table 2**

<b>Date</b>	<b>Meeting Type</b>
7/29/2003	Kickoff Meeting
8/26/2003	GRADD Hazard Mitigation Council
9/23/2003	West Subcommittee
9/24/2003	East Subcommittee

<b>Date</b>	<b>Meeting Type</b>
10/21/2003	GRADD Hazard Mitigation Council
2/9/2004	West Subcommittee
2/12/2004	East Subcommittee
2/17/2004	GRADD Hazard Mitigation Council
3/23/2004	GRADD Hazard Mitigation Council
4/19/2004	West Subcommittee
4/20/2004	East Subcommittee
5/25/2004	GRADD Hazard Mitigation Council
6/22/2004	GRADD Hazard Mitigation Council
7/27/2004	GRADD Hazard Mitigation Council

Table 3 captures the meetings conducted during the plan update process, while Table 4 reveals all the community level meetings conducted for the plan update.

### 3.3.1 Table 3<sup>4</sup>

<b>Date</b>	<b>Meeting Type</b>
11/5/2009	GRADD Hazard Mitigation Council Kickoff Meeting
2/11/2010	GRADD Hazard Mitigation Council Meeting
3/19/2010	West Subcommittee Meeting
3/24/2010	East Subcommittee Meeting
5/3/2010	GRADD Hazard Mitigation Council Meeting
6/15/2010	East Subcommittee Meeting
6/16/2010	West Subcommittee Meeting

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<sup>4</sup> There will be additional meetings conducted prior to final submission to FEMA.

### 3.3.1 Table 4

<b>Date</b>	<b>Community</b>
12/29/2009	City of Sacramento
1/4/2010	City of Island
1/8/2010	City of Livermore
1/12/2010	City of Calhoun
2/25/2010	Webster County
3/3/2010	Union County
3/4/2010	Ohio County
3/9/2010	Hancock County
3/11/2010	Henderson County
3/30/2010	Daviess County
4/19/2010	McLean County

Public notices were published for each of these meetings. Copies of all notices, along with corresponding tear sheets and meeting minutes, are on file at the GRADD office and always available upon request.

#### **Summary: 3.1 Prerequisites**

The GRADD Hazard Mitigation Council participated in every phase of the planning process for both the original GRADD Hazard Mitigation Plan and the plan update. The Council issued guidance for the East and West Subcommittees and assessed all data GRADD staff supplied for the Risk Assessment and Mitigation Strategy sections of the plan. The Council accepted responsibility for the establishment of plan maintenance procedures and final approval and endorsement of plan content. Because this planning strategy worked for the development of the original plan, GRADD staff and the Council followed the same essential process for the plan update. [Indicate any fundamental changes here.]

The East and West Subcommittees were involved with all stages of plan development and reviewed each section thoroughly before submitting recommendations to the full GRADD Hazard Mitigation Council. They recommended approaches to expand public involvement and established processes and procedures. Further, the Subcommittees contributed much of the historical and technical information that was critical for the development of hazard identification, event profiles, and vulnerability assessments.

The Subcommittees maintained a central role during the plan update process, taking a strong lead in the substantive review of components from the Risk Assessment, Mitigation Strategy, and Plan Maintenance Procedures sections. To enhance the thoroughness of plan review efforts, GRADD staff conducted community meetings throughout the region to improve the level of input from local communities and to increase the availability of data for city and county levels.

Implemented for the plan update process, these initiatives will strengthen the overall utility of the plan as it leads the region into the future.