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## GREEN RIVER WORKFORCE INVESTMENT BOARD

August 3, 2011

M-I-N-U-T-E-S

The Green River Workforce Investment Board (WIB) met Wednesday, August 3, 2011, at 12:30 p.m., at the Green River Area Development District (GRADD) office in Owensboro, Kentucky. It was determined a quorum was present with the members as listed:

### MEMBERS PRESENT

Allen Kennedy  
Don Howerton  
Sharon Pepper  
Brooke Gossman  
Gina Mitchell (Rep. by Dale Mitchell)  
Connie Galloway  
Cathy Spires  
Larry Boswell  
Dr. Kris Williams  
Dave Phillips

David Condon  
Karen Dueker  
Malinda Davis  
Cindy Fiorella  
Dr. Nick Brake  
Dale Beverly  
Pam Cox  
Sue Wydick  
Anita Cash  
Karen Cecil

### MEMBERS ABSENT

Darrell Huff  
Debbie Bieber\*  
Dr. James Klauber\*  
Kevin Sheilley\*

Linda Baird  
Vickie Hutcheson\*  
Dan Lanham

**\*Excused Absence**  
Bill Markwell, *Chairman* ■ Jody Jenkins, *Vice Chairman* ■ Bill Parrish, *Secretary* ■ Jack McCaslin, *Treasurer* ■ Jiten Shah, *Executive Director*

GUESTS AND STAFF PRESENT

Al Mattingly, Daviess County Judge/Executive  
Jason Cole, Office of Vocational Rehabilitation (OVC)  
Sid Joest, OVC  
Dale Mitchell, Domtar Paper Company  
Janet Austin, Office of Employment and Training (OET) - Owensboro  
Larry Wheatley, OET  
Nyra Syers-Ford, Earle C. Clements Job Corps  
Becky Thomas, McLean County Career Center  
Jiten Shah, Executive Director, GRADD  
Joanna Davis, Associate Director for Community & Economic Development, GRADD  
Delbert Lee, Training Coordinator, GRADD  
Jamie Rhoads, Employment Specialist, GRADD  
Jodi Rafferty, Program Planner, GRADD  
Marcie Vooris, Client Services Manager, GRADD  
Michelle Drake, Business Services Manager, GRADD  
Patrick Donahue, Employment Specialist, GRADD  
Robert Jenkins, Training Coordinator, GRADD  
Rose Bowlds, Employment Specialist, GRADD  
Bonna Goode, Employment Specialist, GRADD  
Peggy Willis, Support Services Technician, GRADD  
Alisha Smith, Summer Works Coordinator, AmeriCorps

I. CALL TO ORDER

Chairman Allen Kennedy called the meeting to order at 12:30 p.m., welcomed everyone, and introduced special guests.

II. CONSIDERATION OF MINUTES

Secretary Karen Dueker presented the minutes of the May 4, 2011, meeting of the Green River WIB for approval.

A motion was made by Dr. Nick Brake and seconded by Malinda Davis to approve the minutes of the May 4, 2011, Green River Workforce Investment Board meeting. A vote was taken and the motion carried.

III. FY 2011 BUDGET

In the absence of Treasurer Dan Lanham, Chairman Kennedy requested Jodi Rafferty present the FY 2011 Budget report. Ms. Rafferty stated this was a preliminary close out for the fiscal year that ended June 30, 2011, and explained that the grants listed at the top will carry over into 2012 and the grants listed on the bottom expired on June 30. There were several revisions to the budget in the last quarter and the final FY 2012 budget report will be available in November.

IV. COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDs)

Chairman Kennedy introduced Joanna Davis, Associate Director for Community & Economic Development at GRADD. Ms. Davis began by explaining that in order to obtain funding, projects must be captured in the CED's plan, and the purpose of her presentation was to glean information and request input from the board on the strategic plan. She presented a PowerPoint detailing how the following sectors relate to the GRADD region:

Economy;  
Education;  
Industrial Parks;  
Workforce Development;  
Transportation;  
Infrastructure;  
Technology; and  
Environment.

In addition, Ms. Davis explained how economic clusters are surfacing as a strategic mechanism for triggering regional economic development through their ability to support collaboration, fuel productivity, and stimulate healthy competition. She included an Action Plan listing goals, objectives, and strategies that were developed. Board members gave examples of events they wanted included. Chairman Kennedy stated the contact information for Ms. Davis is on the GRADD website and invited board members to leave feedback.

V. WORKFORCE HAPPENINGS

A. Pre-Apprenticeship Program Final Report

Jodi Rafferty reported the Pre-Apprenticeship Program had expired with 42 participating; resulting in 36 percent obtaining employment.

B. Prescription for Success Healthcare Initiative

Jodi Rafferty stated the Prescription for Success Healthcare Initiative had expired with 76 participants enrolled. Classes ended on June 30, 2011, and the final grades and certifications are pending.

C. Green River Internship Program

Jodi Rafferty informed the board the Green River Internship Program served 15 participants from Hancock, Henderson, and Daviess Counties; resulting in five permanent employments, with the majority of the remaining participants still attending school.

D. National Emergency Grant (NEG)

Jodi Rafferty reported the WIB had received a National Emergency Grant of approximately \$210,000 to provide temporary employment for 32 eligible dislocated workers.

These participants will assist on projects to help with cleanup, demolition, repair, and renovation of destroyed public structures, facilities, and land resulting from this spring's severe storms. The grant is part of a \$4.2 million NEG allocation for the Commonwealth of Kentucky to create approximately 317 temporary jobs.

E. Workforce Solutions Customized Employee Training

Jodi Rafferty presented a picture of a billboard advertising the Workforce Solutions Customized Employee Training. The billboard encouraged the support of the National Career Readiness Certificate and was the result of collaboration between Henderson Community College and Owensboro Community & Technical College.

F. Health Career Exploration Day

Jodi Rafferty announced Health Career Exploration Day would be September 16, 2011, at Owensboro Medical Health System (OMHS) in the conference center. High school students will explore careers in high demand health occupations.

G. Regional Career & Job Fair

Jodi Rafferty affirmed a Regional Career & Job Fair would be held at the Owensboro Sportscenter on September 27, 2011. Partnerships include Brescia University, Daymar College, Department for Workforce Investment, Greater Owensboro Economic Development Corporation, GRADD, Kentucky Wesleyan College, OET, OCTC, and Western Kentucky University-Owensboro.

H. Connect Build Prosper

Jodi Rafferty stated Connect Build Prosper is a small business development event scheduled for August 5, 2011, at OCTC. This event, which is free and open to the public, is geared toward existing and new business owners, potential entrepreneurs, and community leaders.

VI. OTHER BUSINESS

Chairman Kennedy requested volunteers/appointments to a five-member Nominating Committee that will nominate a slate of officers and Executive Committee members for the next calendar year. Chairman Kennedy announced the next Green River WIB meeting would be Wednesday, November 2, 2011, at 12:30 p.m.

VII. ADJOURNMENT

With no further business to conduct, the meeting was adjourned.

/pjw