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GRADD BOARD OF DIRECTOR'S MEETING

TO: Members, Representatives, and Associates of the Board of Directors of the Green River Area Development District

FROM: Office of the District

SUBJECT: Minutes of the Board of Director's General Membership Meeting of December 11, 2019

The Board of Directors of the Green River Area Development District (GRADD) held a general membership meeting on December 11, 2019, at 10:30 a.m. The meeting was held at the GRADD office, in Owensboro. A quorum was present with members in attendance as listed below.

BOARD OF DIRECTORS

DAVISS COUNTY: Al Mattingly, Jr., Nate Pagan, Henrietta Harris, Patsy Mayfield
HANCOCK COUNTY: Johnny Roberts, Barbara Spencer
HENDERSON COUNTY: Brad Schneider, David Sellers, Steve Austin, Janeth Nicolas
McLEAN COUNTY: Vicki Hughes
OHIO COUNTY: David Johnston, Paul Sandefur, Dean Minton
UNION COUNTY: Adam O'Nan, Randy Greenwell, Melissa Coker
WEBSTER COUNTY: Steve Henry, Ryan Hammack, Pat Clark

COMMITTEE CHAIRPERSONS PRESENT

Green River Area Council on Aging – Susan Howard
GRADD Water Management Council – Pete Conrad
Green River Economic Development Corporation – Tammy Belt
Green River Transportation Committee – (Steve Henry)

BOARD OF DIRECTORS ABSENT

DAVISS COUNTY: *Helen Mountjoy, *Robert Howard
HANCOCK COUNTY: *Franklin Powers
HENDERSON COUNTY: *William Markwell
McLEAN COUNTY: *Curtis Dame, *Betty Howard

David Johnston, Chairman * Brad Schneider, Vice Chairman * Al Mattingly, Jr., Secretary * Steve Henry, Treasurer * Jiten Shah, Executive Director

OHIO COUNTY: All present
UNION COUNTY: All present
WEBSTER COUNTY: All present

COMMITTEE CHAIRPERSONS ABSENT

Green River Regional Health Council – *Blaine Pieper
Green River Workforce Development Board – *Karen Cecil

GUESTS AND STAFF PRESENT

Senator Robby Mills, Kentucky Senator
Representative Suzanne Miles, Kentucky Representative, Congressman Brett Guthrie's Office
Representative Scott Lewis, Kentucky Representative
Amelia Wilson, Congressman James Comer's Office
Corey Elder, Congressman James Comer's Office
Debbie Hammers, USDA – Rural Development
Mayor George Chinn, City of Hartford
Mayor Jesse Johnson, City of Livermore
Dr. Jason Warren, Henderson Community College
Dr. Scott Williams, Owensboro Community & Technical College
Denney Quisenberry, City of Fordsville
Kristie May, City of Fordsville
Beau Wright, Ohio County
Meredith Steiner, Webster County
Deneatra Henderson, Kentucky Transportation Cabinet, District 2
Keirsten Jagers, Kentucky Transportation Cabinet, District 2
Marissa Haight, Student, Brescia University
Jiten Shah, Executive Director, GRADD
Joanna Shake, Associate Director for Community & Economic Development, GRADD
Jodi Rafferty, Associate Director for Workforce Development, GRADD
Debra James, Associate Director of Finance & Administration, GRADD
Jennifer Williams, Associate Director for Aging and Social Services, GRADD
Tom Massie, IT Manager, GRADD
Kim Wells, Executive Assistant/Communications Manager, GRADD
Jeanette Woodward, Program Coordinator, GRADD
Rita Gazell, Data Services Manager, GRADD
Lisa Flahardy, Aging Contract Specialist, GRADD
Michelle Drake, Workforce Training and Business Administrator, GRADD
Jill Gray, Workforce Development Administrator, GRADD
Mariah Myres, Grants & Contracts Fiscal Coordinator, GRADD
Beth Ferguson, Accounting Clerk, GRADD
Cheryl Peters, Accounting Clerk, GRADD
Reenee Fogle, Payroll Coordinator, GRADD

*Excused Absence

Skyler Stewart, Senior Infrastructure Planner, GRADD
Jennifer Marks, Public Administration Specialist, GRADD
Cyndi Isbill, Support Services Technician, GRADD
Donna Conley, Receptionist, GRADD
Carolynn Kelley, AmeriCorps Program Assistant, GRADD
Lana Galloway, Service Advisor, GRADD

I. CALL TO ORDER

Chairman David Johnston called the meeting to order at 10:30 a.m. He asked everyone to join him in the Pledge of Allegiance.

Chairman Johnston also welcomed new board member Janeth Nicolas. Ms. Nicolas will be serving as a minority member.

Chairman Johnston called on Jiten Shah to make guest introductions.

II. OLD BUSINESS

A. Secretary's Report

Secretary Al Mattingly, Jr., presented the minutes of the October 9, 2019, GRADD Board of Directors and the November 13, 2019, GRADD Executive Committee meetings for approval.

A motion was made by Al Mattingly, Jr., and seconded by Brad Schneider to approve the minutes of the October 9, 2019, GRADD Board of Directors and the November 13, 2019, GRADD Executive Committee meetings. A vote was taken and the motion carried.

B. Treasurer's Report

Treasurer Steve Henry presented the treasurer's report for the period of July 1, 2019 – October 31, 2019.

A motion was made by Al Mattingly, Jr., and seconded by Randy Greenwell to approve the treasurer's report for the period of July 1, 2019 – October 31, 2019, which is subject to audit. A vote was taken and the motion carried.

III. INSTALLATION OF OFFICERS

A. Nominating Committee Report

Chairman Brad Schneider reported the GRADD Nominating Committee had met earlier and is recommending the following:

2020 Officers for a one-year term beginning January 1, 2020, expiring on December 31, 2020

Chairman	Hon. David Johnston
Vice Chairman	Hon. Brad Schneider
Secretary	Hon. Al Mattingly, Jr.
Treasurer	Hon. Steve Henry

2020 Executive Committee Members completing a one-year term to begin January 1, 2020, expiring on December 31, 2020

Daviess	Hon. Al Mattingly, Jr. Robert Howard Henrietta Harris
Hancock	Hon. Johnny Roberts
Henderson	Hon. Brad Schneider Bill Markwell Janeth Nichols
McLean	Hon. Curtis Dame
Ohio	Hon. David Johnston
Union	Hon. Adam O’Nan
Webster	Hon. Steve Henry

The following have been nominated to serve as the Mayor’s Representative for a two-year term ending on December 31, 2021

Owensboro	Nate Pagan
Hancock	Lora Basham
Henderson	Hon. David Sellers
Ohio	Hon. Paul Sandefur
Webster	Hon. Pat Clark

The following have been nominated to serve as chairman/chairperson for a one-year term ending on December 31, 2020

Henrietta Harris	Green River Area Council on Aging
Blaine Pieper	Green River Regional Health Council
Tammy Belt	Green River Economic Development Corporation
Hon. Steve Henry	GRADD Regional Transportation

Pete Conrad GRADD Water Management Council
Karen Cecil Green River Workforce Development Board

A motion was made by Dean Minton and seconded by Susan Howard to approve the above-mentioned nominations for GRADD Board of Directors for 2020. A vote was taken and the motion carried.

B. Oath of Office

At this time, Chairman Johnston called on Mayor Steve Austin to give the Oath of Office to the 2020 slate of officers.

Chairman Johnston presented Susan Howard, out-going Green River Area Council on Aging chair, with a small token of appreciation.

IV. NEW BUSINESS

A. Guest Speaker

Vice Chairman Brad Schneider introduced Dr. Jason Warren, President/CEO of Henderson Community College. Dr. Warren updated the group on programs and classes offered at Henderson Community College, as well as informing the group on new initiatives in 2020, which include the Disney Institute Approach to Leadership Excellence in April.

B. Webster County's Best Kept Secrets

Judge/Executive Steve Henry gave a presentation which included some of Webster County's Best Kept Secrets, such as the Sensory Park in Dixon, that is designed for children with sensory integration dysfunction; Providence City Lake, which is a 40-acre fishing, kayaking, and picnicking recreation area in Providence; and Deer Creek Lodge in Sebree. The shooting lodge was opened in 1978 and offers overnight accommodations, horseback riding, and fishing.

C. Frankfort and Washington Updates

Jiten Shah called on Senator Robby Mills for an update from Frankfort. Senator Mills reported there would be a caucus retreat December 12 & 13, 2019, in which main objectives going into the 2020 legislative session will be discussed. Senator Mills also reported several items that will be important issues during the session such as possible pension structure changes, criminal justice reform, Medicaid costs, and tax reform.

Jiten Shah called on Representative Suzanne Miles for an update from Frankfort. Representative Miles reported there have already been several pre-filed bills. A few items that will be up for discussion will be medical marijuana and recreational marijuana.

Representative Miles also gave an update on the Legislative Research Commission Task Force, which received an overview of the Area Development Districts (ADDs) and how they can remain sustainable in the next 50 years.

Jiten Shah called on Representative Scott Lewis for an update from Frankfort. Representative Lewis reported, as mentioned earlier, the pension system would need to be addressed. Also, being reviewed are pharmacy costs.

Jiten Shah called on Amelia Wilson for an update from Congressman James Comer's office. Ms. Wilson reported one of the several items that Congressman Comer is watching is robocalling. The do not call list is a bit outdated and new legislation will be addressed. Also, Ms. Wilson stated there should be an impeachment vote before Christmas.

Jiten Shah called on Suzanne Miles for an update from Congressman Brett Guthrie's office. Ms. Miles reported the Mexico/Canada Trade Agreement has been in the forefront, as well as impeachment discussions.

D. Preferred Community Health Partnership (PCHP) Resolution

Jennifer Williams gave an update on the PCHP initiative and is requesting the board approve a resolution which would initiate the program in the GRADD area.

A motion was made by Dean Minton and seconded by Susan Howard to approve the Preferred Community Health Partnership Resolution. A vote was taken and the motion carried.

E. Fiscal Year 2019 Audit Approval

Jiten Shah reported Kemper CPA Group has received final approval of the Fiscal Year 2019 Audit from Mike Harmon, Auditor of Public Accounts.

A motion was made by Al Mattingly, Jr., and seconded by Steve Henry to approve the Fiscal Year 2019 Audit. A vote was taken and the motion carried.

F. Water & Sewer Project Rankings

Chairman Johnston called on Pete Conrad, Chairman of the GRADD Water Management Council, to review the Water & Sewer Project Rankings. Mr. Conrad reported the GRADD Water Management Council is submitting the attached water and sewer project rankings, which were ranked in accordance by the Council at their December 5, 2019, meeting.

A motion was made by Pete Conrad and seconded by Steve Austin to approve the attached Water & Sewer Project Rankings. A vote was taken and the motion carried.

G. Revolving Loan Fund (RLF) Loan Request

Chairman Johnston called Tammy Belt, Chairperson of the Green River Economic Development Corporation, to review the iTumble & Bounce loan request. Ms. Belt reported Renee King is requesting \$120,000 to relocate the business from 909 Moseley Street to 1234 East Second Street (Owensboro). The iTumble & Bounce portion of the facility is move-in ready, as it was formerly occupied by U-Bounce, a similar type of service business.

In addition, this new space has air conditioning which will keep enrollment up during the hot summer months.

A motion was made by Pat Clark and seconded by Randy Greenwell to approve the Revolving Loan Fund request in the amount of \$120,000 for iTumble & Bounce. A vote was taken and the motion carried.

H. Know Your Board Member/GRADD Staff Spotlight

Jiten Shah gave a PowerPoint presentation on GRADD Board member Janeth Nicolas and GRADD staff Jessie Howard.

I. Staff Service Award

Chairman Johnston presented GRADD staffCarolynn Kelley with a five-year service award. He thanked Ms. Kelley for her continued dedicated service to GRADD.

V. INTERGOVERNMENTAL REVIEWS

Skyler Stewart presented the following Regional EOs:

Webster County Senior Center Generator Project
Webster County Fiscal Court KY201910101233

Morganfield Job Corp Sanitary Sewer Replacement Construction Project
Union County Fiscal Court KY201910141237

Morganfield City Park Handicap Accessible Bathroom Construction
City of Morganfield KY201911131279

A motion was made by Adam O’Nan and seconded by Patsy Mayfield to recommend endorsement of the above-stated Regional EOs. A vote was taken and the motion carried.

VI. ANNOUNCEMENTS

A. Chairman Comments

Chairman Johnston made the following comments:

- CSX announced the Henderson Bypass Rail Site has been designated a CSX Select Site, meaning the property is able to meet the needs of a wide variety of manufacturers, reducing the time to construct facilities and bring products to the market;
- The Kentucky Office of Homeland Security recently posted the 2019 Grant Award Announcements: City of Henderson - Critical Infrastructure - Power Equipment award amount of \$136,000 for the purchase and installation of four generators for Henderson Water Utility's facilities;
- City of Owensboro was awarded \$44,000 for a first responder-explosive device mitigation grant; and
- The Delta Regional Authority (DRA) made a \$1,270,726 investment that will strengthen public infrastructure and train the next generation of workforce to grow the region's economy and create jobs. Webster County Workforce Training Equipment will use DRA funds to purchase new equipment for the Webster County Area Technical School to enhance workforce training instruction for students enrolled in manufacturing, industrial, and CAD-related fields. This investment is projected to train 364 individuals for in-demand careers. DRA Investment: \$252,221; Total Project Investment: \$376,720.

B. Executive Director Comments

Jiten Shah made the following comments:

- Jiten Shah, along with Judge/Executive Al Mattingly, Jr., recently traveled to the Bluegrass ADD to discuss the progress and challenges of bringing broadband to rural Kentucky. The BGADD staff is looking into the possibility of establishing broadband delivery in their area, like ConnectGRADD;
- GRADD is currently developing the Hazard Mitigation Plan Update (due in January 2021) for the region. As part of this process, GRADD is partnering with the Department of Homeland Security Cybersecurity and Infrastructure Security Division (CISA), the Federal Emergency Management Agency (FEMA), the University of Kentucky and the Commonwealth of Kentucky on a pilot project to develop the Infrastructure Resilience Planning Framework; and
- The Department for Local Government (DLG) will hold a 2020 Budget Workshop February 27, 2020, at the GRADD office, beginning at 9:00 a.m. Lunch will be provided.

VII. COMMITTEE REPORTS

A. GRADD Regional Transportation Committee

Chairman Steve Henry presented the minutes of the September 25, 2019, meeting of the GRADD Regional Transportation Committee.

A motion was made by Steve Henry and seconded by Al Mattingly, Jr., to approve the minutes of the September 25, 2019, GRADD Regional Transportation Committee. A vote was taken and the motion carried.

The committee also met on November 27, 2019. Kevin McClearn, American Engineers, Inc., provided an update on the Owensboro Riverport 2018 BUILD Grant. He stated the riverport had applied for federal funding for the past three federal initiatives and finally received funding through the 2018 BUILD Grant.

The \$11,520,000 federal grant, along with \$600,000 each from Kentucky Transportation Cabinet and the Cabinet for Economic Development, and \$1,680,000 from the Owensboro Riverport, will be used to widen KY 331 (Industrial Dr) to Rinaldo Road. Mike Baker presented the 2020 nominating committee report. The committee recommended that the current officers remain in their positions for 2020. They are Judge/Executive Steve Henry as Chair, Brian Howard as Vice-Chair, and Donnie Mayton as Secretary.

B. Green River Area Council on Aging

Chairperson Susan Howard presented the minutes of the October 2, 2019, meeting of the Green River Area Council on Aging.

A motion was made by Susan Howard and seconded by Randy Greenwell to approve the minutes of the October 2, 2019, Green River Area Council on Aging meeting. A vote was taken and the motion carried.

Chairperson Howard reported the Green River Area Council on Aging also met on December 3, 2019. Jason Anderson, Manager of Health & Fitness at the Owensboro Health Park informed the group that falls are the number one reason seniors are seen in the emergency department at Owensboro Health Regional Hospital. All members were asked to sign a conflict of interest statement for the Ombudsman Program. The council received a report that the Feed Seniors Now initiative was a great success, with 534 seniors, in six counties being served. The GRADD Ombudsman Program is currently collecting treats for the Silver Bells Program, which will provide Christmas gifts to approximately 110 residents of personal care homes in the district. GRADD is also participating in the "Be A Santa to a Senior" program, which is sponsored by Home Instead and provides Christmas gifts for low-income seniors who live in the community. The nominating committee recommended the following slate of officers for 2020: Franklin Powers, Vice Chair; Connie O'Leary, Secretary.

C. Green River Water Management Council

Chairman Pete Conrad presented the minutes of the September 19, 2019, meeting of the Green River Water Management Council

A motion was made by Pete Conrad and seconded by Adam O’Nan to approve the minutes of the September 19, 2019, Green River Water Management Council. A vote was taken and the motion carried.

D. Green River Workforce Development Board

Jiten Shah reported the Green River Workforce Development Board met on November 6, 2019. Christina Dawson, Job Entry and Retention Support Specialist with the Eastern Kentucky Concentrated Employment Program, spoke briefly regarding the Strategic Initiative for Transformational Employment to assist in addressing the opioid crisis. The financial report through September 30, 2019 was presented and approved. The board voted and approved Thomas P. Miller and Associates to assist with strategic planning as recommended by the Executive Committee. Also, the modifications to the Local Plan were approved. At the meeting, the nominating committee made the following recommendations for officers and the Executive Committee: Karen Cecil, Chairperson; Mickey Dunbar, Vice-Chairperson; Pam Cox, Secretary; Rains Evans, Treasurer. The Executive Committee will be all officers, as well as Kim Humphrey and Tamara Clark. Updates were provided by the Office of Vocational Rehabilitation, the Career Development Office, ResCare Workforce Services, and the Green River Business Team presented information to the group regarding the progress and activities made to date.

E. Green River Economic Development Corporation

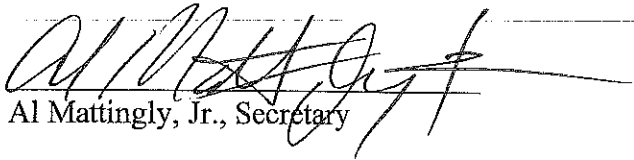
Chairperson Tammy Belt reported the Green River Economic Development Corporation met on December 4, 2019. A loan approval in the amount of \$120,000 to iTumble & Bounce for property acquisition was approved. Joanna Shake provided the loan investment report noting a lending availability of approximately \$1.4 million. Of the 29 active loans, none are delinquent. Additionally, the EDC granted a commitment of funds extension to the City of Livermore. The project includes \$125,000 of RLF money leveraging a \$500,000 CDBG grant for construction of a fire station. Jessie Howard presented the 2019 CEDS update. The group also approved the following as its slate of officers for 2020: Tammy Belt, Chair; Greg Collins, Vice Chair; and Kim Logsdon, Secretary.

A motion was made by Tammy Belt and seconded by Pat Clark to approve the \$125,000 loan extension to the City of Livermore. A vote was taken and the motion carried.

VIII. ADJOURNMENT

Chairman Johnston announced he has received a letter of retirement from Executive Director Jiten Shah, effective May 1, 2020.

There being no further business to discuss, the meeting was adjourned.


Al Mattingly, Jr., Secretary

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