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## GRADD BOARD OF DIRECTOR'S MEETING

TO: Members, Representatives, and Associates of the Board of Directors of the Green River Area Development District

FROM: Office of the District

SUBJECT: Minutes of the Board of Director's General Membership Meeting of October 9, 2019

The Board of Directors of the Green River Area Development District (GRADD) held a general membership meeting on October 9, 2019, at 10:30 a.m. The meeting was held at the GRADD office, in Owensboro. A quorum was present with members in attendance as listed below.

### BOARD OF DIRECTORS

|                   |   |
|-------------------|---|
| DAVIESS COUNTY:   | Al Mattingly, Jr., Helen Mountjoy, Henrietta Harris |
| HANCOCK COUNTY:   | Johnny Roberts, Barbara Spencer, Franklin Powers    |
| HENDERSON COUNTY: | William Markwell, David Sellers, Steve Austin       |
| McLEAN COUNTY:    | Ed West, Vicki Hughes                               |
| OHIO COUNTY:      | David Johnston, Paul Sandefur                       |
| UNION COUNTY:     | Adam O'Nan, Randy Greenwell, Melissa Coker          |
| WEBSTER COUNTY:   | Pat Clark   |

### COMMITTEE CHAIRPERSONS PRESENT

Green River Area Council on Aging – Susan Howard  
GRADD Water Management Council – Pete Conrad  
Green River Economic Development Corporation – Tammy Belt  
Green River Workforce Development Board – Karen Cecil

### BOARD OF DIRECTORS ABSENT

|                   |  |
|-------------------|--|
| DAVIESS COUNTY:   | *Patsy Mayfield,<br>Robert Howard, *Nate Pagan |
| HANCOCK COUNTY:   | All present                                    |
| HENDERSON COUNTY: | *Brad Schneider                                |

David Johnston, Chairman \* Brad Schneider, Vice Chairman \* Al Mattingly, Jr., Secretary \* Steve Henry, Treasurer \* Jiten Shah, Executive Director

McLEAN COUNTY:           \*Betty Howard  
OHIO COUNTY:             Dean Minton  
UNION COUNTY:            All present  
WEBSTER COUNTY:         \*Steve Henry, \*Ryan Hammack

COMMITTEE CHAIRPERSONS ABSENT

Green River Transportation Committee – (\*Steve Henry)  
Green River Regional Health Council – Blaine Pieper

GUESTS AND STAFF PRESENT

Representative Suzanne Miles, Kentucky Representative, Congressman Brett Guthrie's Office  
Amelia Wilson, Congressman James Comer's Office  
Corey Elder, Congressman James Comer's Office  
Tim Gilliam, Senator Mitch McConnell's Office  
Jason Hasert, Senator Rand Paul's Office  
Debbie Hammers, USDA – Rural Development  
Donovan McClure, KYWired  
Mayor George Chinn, City of Hartford  
Mayor Jess Johnson, City of Livermore  
Dr. Jason Warren, Henderson Community College  
Hunter Watson, Daviess County  
Jiten Shah, Executive Director, GRADD  
Joanna Shake, Associate Director for Community & Economic Development, GRADD  
Jodi Rafferty, Associate Director for Workforce Development, GRADD  
Debra James, Associate Director of Finance & Administration, GRADD  
Tom Massie, IT Manager, GRADD  
Kim Wells, Executive Assistant/Communications Manager, GRADD  
Jeanette Woodward, Program Coordinator, GRADD  
Kristy James, CCC/Family Engagement Coordinator, GRADD  
Amber Gebhard, ADRC Coordinator, GRADD  
Brenda Smith, Case Manager, GRADD  
Michelle Drake, Workforce Training and Business Administrator, GRADD  
Paula Snyder, Workforce Development Manager, GRADD  
Mariah Myres, Grants & Contracts Fiscal Coordinator, GRADD  
Beth Ferguson, Accounting Clerk, GRADD  
Gina Boaz, Regional Transportation Planner, GRADD  
Tom Lovett, Community Development Planner, GRADD  
Jennifer Marks, Public Administration Specialist, GRADD  
Jessie Howard, Local Government Analyst, GRADD  
Cyndi Isbill, Support Services Technician, GRADD  
Libby Watson, Support Services Technician, GRADD  
Ken Lawson, NCOA Outreach Specialist, GRADD

\*Excused Absence

I. CALL TO ORDER

Chairman David Johnston called the meeting to order at 10:30 a.m. He asked everyone to join him in the Pledge of Allegiance and to remain standing for a moment of silence for past board member Jim Markwell who passed away September 28, 2019.

Chairman Johnston called on Jiten Shah to make guest introductions.

II. OLD BUSINESS

A. Secretary's Report

Secretary Al Mattingly, Jr., presented the minutes of the August 14, 2019, GRADD Board of Directors meeting for approval.

A motion was made by Al Mattingly, Jr., and seconded by Adam O’Nan to approve the minutes of the August 14, 2019, GRADD Board of Directors meeting. A vote was taken and the motion carried.

B. Treasurer's Report

Jiten Shah presented the treasurer’s report for the periods of July 1, 2019 – July 31, 2019, and July 1, 2019 – August 31, 2019.

A motion was made by Al Mattingly, Jr., and seconded by Randy Greenwell to approve the treasurer’s report for the periods of July 1, 2019 – July 31, 2019, and July 1, 2019 – August 31, 2019, which are subject to audit. A vote was taken and the motion carried.

III. NEW BUSINESS

A. Guest Speaker

Chairman Johnston introduced Donavon McClure, Stakeholder Relations Manager, KentuckyWired Project. Mr. McClure gave an update on the KentuckyWired project, which once finished will make Kentucky the first state with fiber optic cable across all 120 counties and the first and the largest telecom project in the United States. Mr. McClure went on to say that KentuckyWired will improve connectivity across the Commonwealth and will create an accessible network for future growth.

B. Frankfort and Washington Updates

Jiten Shah called on Suzanne Miles for an update from Congressman Brett Guthrie's office. Ms. Miles reported the buzz word in Washington is impeachment, and it's over-shadowing several other important issues such as e-cigarette illness outbreak and skyrocketing drug prices.

Representative Suzanne Miles reported several discretionary funds for city streets have been distributed in the GRADD region and she is eager to get back to work in January, which will also be a budget year.

Jiten Shah called on Corey Elder for an update from Congressman James Comer's office. Mr. Elder reported Congressman Comer supports the efforts made by the United States, Mexico, and Canada to improve and strengthen future North American trade relations. Congressman Comer is also keeping a watch on the vaping issues.

Jiten Shah called on Jason Hasert for an update from Senator Rand Paul's office. Mr. Hasert reported Senator Paul held a meeting at the Owensboro Riverport which focused on transportation, he also toured Logan Aluminum. Senator Paul is working on a few road blocks that have risen regarding hemp since the passing of the Farm Bill.

Jiten Shah called on Tim Gilliam for an update from Senator Mitch McConnell's office. Mr. Gilliam reported the senate appropriations committee secured \$162 million for the Essential Air Services Program, which supports airports in Kentucky.

Jiten Shah called on Debbie Hammers for an update from USDA – Rural Development. Ms. Hammers introduced herself as she has taken Joe Geffert's place and will be serving Daviess, Hancock, McLean, and Ohio Counties. She also reported Rural Development has started a new budget year and is operating under a continuing resolution until the budget is finalized.

Jiten Shah called on Dr. Jason Warren, President/CEO at Henderson Community College to make some comments. Dr. Warren reported on the CDL and medical programs at HCC, which have been very successful.

C. Revised Budget 1<sup>st</sup> Quarter – FY 2020

Mayor Steve Austin reported the Finance Committee had met earlier today and reviewed the revised budget for the first quarter of Fiscal Year 2020. Mayor Austin explained that as the fiscal year continues, there will be changes to the budget which warrant the Finance Committee's review and approval from the Board. The committee also discussed insurance for employees for 2020, which is still under review. Once more information is received it will be reported.

A motion was made by Steve Austin and seconded by Randy Greenwell to approve the Fiscal Year 2020 First Quarter Revised Budget. A vote was taken and the motion carried.

D. Purchasing and Procurement Update

Jiten Shah explained effective June 27, 2019, KRS 45A.385, the small purchase and procurement limit, was changed from \$20,000 to \$30,000.

A motion was made by Adam O’Nan and seconded by Steve Austin to approve the Purchasing and Procurement Update of small purchases which increased to \$30,000. A vote was taken and the motion carried.

E. Nominating Committee Report

Bill Markwell reported the Nominating Committee had met earlier today and are recommending that Janeth Nicolas with Matthew 25 in Henderson be appointed to the GRADD Board of Directors serving as a minority member, term ending December 31, 2020.

A motion was made by Bill Markwell and seconded by Adam O’Nan to appoint Janeth Nicolas as a minority member on the GRADD Board of Directors, term ending December 31, 2020. A vote was taken and the motion carried.

F. Comprehensive Economic Development Strategy (CEDS)

Jessie Howard, GRADD’s Local Government Analyst reviewed the updated Comprehensive Economic Development Strategy (CEDS) document, which is prepared to meet the requirements for designation as an Economic Development District and to qualify for assistance under the public works, economic adjustment, and planning programs of the U. S. Department of Commerce and the Economic Development Administration.

G. “GRADD Staff Spotlight”

Jiten Shah gave a PowerPoint presentation on GRADD staff Jessie Howard.

H. Staff Service Award

Chairman Johnston presented GRADD staff Brenda Smith with a five-year service award. He thanked Ms. Smith for her continued dedicated service to GRADD.

IV. ANNOUNCEMENTS

A. Chairman Comments

Chairman Johnston made the following comments:

- Congratulations to the Daviess County Fiscal Court and the Regional Water Resource Agency (RWRA) on receiving the Spirit of Kentucky Award for their work on the Cedar Hills and Friendly Park sewer projects;
- Also, congratulations to RWRA on receiving the 2019 Clean Water H2O Award given by the Kentucky Infrastructure Authority;
- Congratulations to the following cities on receiving discretionary funds for city streets:
  - City of Beaver Dam - \$92,605;
  - City of Centertown - \$60,080;
  - City of Fordsville - \$60,435;
  - City of Calhoun - \$126,619;
  - City of Island - \$90,709;
  - City of Livermore - \$165,530;
  - City of Whitesville - \$78,204;
  - City of Corydon - \$54,900;
  - City of Morganfield - \$293,064; and
  - City of Uniontown - \$100,000;
- The Delta Regional Authority (DRA) made a \$1,270,726 investment that will strengthen public infrastructure and train the next generation of workforce to grow the region's economy and create jobs. Benefiting from the funds are:
  - Morganfield Water System Replacement - DRA Investment: \$256,500 - total project investment: \$387,065;
  - Webster County Workforce Training Equipment - DRA Investment: \$252,221 - total project investment: \$376,721; and
  - Hopkins County Broadband Expansion - DRA Investment: \$155,500 - total project investment: \$308,500; and
- The 51<sup>st</sup> Annual GRADD Dinner was held on Monday, September 23<sup>rd</sup>, at the Beaver Dam Amphitheater. A short video was played to show the night's festivities.

B. Executive Director Comments

Jiten Shah made the following comments:

- The Feed Seniors Now Food Drive is under way. The last day to donate is Friday, October 11, 2019;
- Senior Day Out at the Mall was held on September 26, 2019, at Towne Square Mall. The event welcomed over 600 seniors from across the GRADD region;
- GRADD and RWRA staff met with Rolling Meadows residents to explore a potential sewer extension;

- GRADD staff conducted a session for entrepreneurs and small business start-up's in McLean County;
- The 45<sup>th</sup> Annual Kentucky Association of Counties (KACo) Conference & Exposition will take place October 23 - 25, 2019, at the Galt House in Louisville;
- The Kentucky Association for Economic Development will hold a forum November 13 - 15, 2019, at the Brown Hotel in Louisville;
- A ConnectGRADD, Inc., Board meeting will be held on October 16, 2019, at 10:00 a.m., at the GRADD office; and
- Kentucky Senior Hunger Summit will take place on October 30, 2019, in Frankfort. Both the Department for Local Government and the Kentucky League of Cities will be offering credit hours for attending. Contact the Department for Aging and Independent Living for registration and more information.

Chairman Johnston ask Judge/Executive Adam O’Nan to report on a recent “Band of Brothers” trip he took that follows the path of Easy Company through their climactic battles of World War II.

#### V. COMMITTEE REPORTS

##### A. GRADD Regional Transportation Committee

Jiten Shah presented the minutes of the July 31, 2019, meeting of the GRADD Regional Transportation Committee.

A motion was made by Adam O’Nan and seconded by Johnny Roberts to approve the minutes of the July 31, 2019, GRADD Regional Transportation Committee. A vote was taken and the motion carried.

The committee also met on September 25, 2019. Jason Ward, from Kentucky Transportation Cabinet District 2 office, updated the committee on the US 60 flooding alleviation projects in Union and Daviess Counties. The Union County project was originally a \$5.3 million Highway Plan project to reconstruct the roadway. The Daviess County Highway Plan project to reconstruct the roadway also began in July and is still under construction. District 2 also recently received an Innovation Award for the Union County project. The committee approved Fiscal Year 2020 Bylaws and appointed a Nominating Committee.

##### B. Green River Area Council on Aging

Chairperson Susan Howard presented the minutes of the August 6, 2019, meeting of the Green River Area Council on Aging.

A motion was made by Susan Howard and seconded by Bill Markwell to approve the minutes of the August 6, 2019, Green River Area Council on Aging meeting. A vote was taken and the motion carried.

The Aging Council also met on October 1, 2019. Lee Ann Edmonson, GRADD SHIP Counselor, spoke on open enrollment for Medicare Part D. This is the only time of the year that changes can be made to a Medicare recipient's Part D drug plan. Taylor Porter presented educational information regarding bedbugs and how to prevent spreading them from place to place. Senior Day Out was held at Towne Square Mall on September 26, 2019. The event was a great success with more than 600 participants. Feed Seniors Now is currently in the food collection phase and will deliver on October 22, 2019. A Nominating Committee was also appointed.

D. Green River Workforce Development Board

Chairperson Karen Cecil presented the minutes of the August 7, 2019, meeting of the Green River Workforce Development Board.

A motion was made by Karen Cecil and seconded by Susan Howard to approve the minutes of the August 7, 2019, Green River Workforce Development Board meeting. A vote was taken and the motion carried.

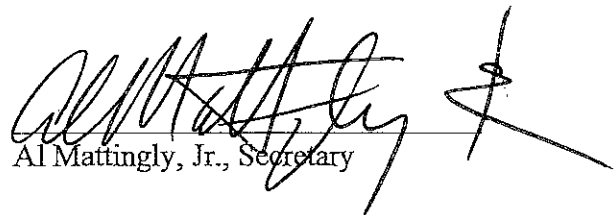
D. GRADD Water Management Council

Chairman Pete Conrad reported the GRADD Water Management Council met on September 21, 2019, with Jennifer Taimi from the Division of Water as the guest speaker. One project was approved, the Hartford Water Tank Reduction Project. The State Revolving Fund (SRF) Call for Projects is currently open and will close on December 13, 2019.

VI. ADJOURNMENT

Secretary Al Mattingly, Jr., invited the group to the Red, White, and Blue Picnic which will take place on October 29, 2019, on the courthouse lawn in Owensboro. He also invited the group to the Owensboro-Daviess County Veterans Day Parade on November 9, 2019.

There being no further business to discuss, the meeting was adjourned.

  
Al Mattingly, Jr., Secretary

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